

# Contract extension for the supply of vehicle body repairs DN444682

Date: 6 October 2021

Report of: Head of Catering

Report to: Chief Officer Civic Enterprise Leeds

Will the decision be open for call in? ☐ Yes ☒ No

Does the report contain confidential or exempt information? ☒ Yes ☐ No

## What is this report about?

### Including how it contributes to the city's and council's ambitions

- Vehicle body repairs are occasionally required to ensure fleet vehicles are back on the road again after damage.
- Benchmarking has indicated this contract still offers very good value for money
- This type of specialist service is not available through fleet services.
- This contract supports front line council in delivering their services.

## Recommendations

The Chief Officer, Civic Enterprise Leeds, is recommended to extend contract DN444682 for the supply of vehicle body repairs by Garforth Panel Beaters Ltd for a period of 24 months with an estimated total value of £400,000 from 6 February 2022 to 05 February 2024

### Why is the proposal being put forward?

- 1 The current contract is operating well, and benchmarking Appendix A, suggests good value continues to be received. Two example repairs were benchmarked as only three repairs were priced/quoted in the original tender.
- 2 The current contract was initially for two years, from 3 February 2020 to 5 February 2022, with options to extend for up to 2x12 months. Total value including extension £800,000
- 3 The body work vehicle repairs contract has provided a high-quality accident repair service to vehicles, leading to a reduction of vehicle down time, with vehicles returned to front line service quickly.
- 4 Not to extend the contract risks higher prices, and potential continuity of supply.

### What impact will this proposal have?

#### Wards affected:

Have ward members been consulted?

☐ Yes

☒ No

- 5 Vehicle repairs, to a high standard, are a necessary requirement when utilising such a large fleet of vehicles.
- 6 Fleet services are unable to provide this service in house, so an external supplier is required. The provider is able to quickly return vehicles to the front-line services who require them.
- 7 If a contract is not in place, the Council may be subject to significantly higher prices.

### What consultation and engagement has taken place?

- 8 Fleet services are happy with the current supplier, Garforth Panel Beaters Ltd as they continue to provide an excellent service.

### What are the resource implications?

- 9 There is no additional resource implication for extending the current contract

### What are the legal implications?

- 10 PACS have advised there are no legal implications to extend this contract. The extension is allowed within the original contract terms and conditions.

### What are the key risks and how are they being managed?

- 11 i) This a relatively low risk contract. Prices will be regularly monitored against market prices.  
ii) The current supplier has agreed to the extension.

### Does this proposal support the council's three Key Pillars?

☐ Inclusive Growth

☒ Health and Wellbeing

☒ Climate Emergency

- 12 i) The current provider offers an excellent service in returning damaged vehicles to front line users, as quickly as possible.  
ii) Repairs are to a high quality, which means vehicles continue to operate at an optimum level.

## **Options, timescales and measuring success**

### **What other options were considered?**

13 A full tender exercise was considered, but benchmarking (Appendix A), indicates we are still receiving good value for money

### **How will success be measured?**

14 Success will be measured by regularly checking prices against market prices, whilst ensuring vehicles are returned to front line services as quickly as possible.

### **What is the timetable for implementation?**

15 Contract extension needs to be in place for 6 February 2022

## **Appendices**

16 Appendix A – Benchmarking (confidential)

## **Background papers**

17 None